

BLOSSOMWOOD SWIMMING ASSOC., INC.
POST OFFICE BOX 881
HUNTSVILLE, AL 35804

February 23, 2019

I am pleased to serve as the President of Blossomwood Pool this summer. We are in the midst of searching for a new Pool Manager, and until that person is in place, I will be your contact regarding employment with the pool this summer. Having a summer job at Blossomwood Pool is an awesome opportunity to earn money while keeping the pool a safe, clean and fun environment for members, children and guests. Blossomwood is now accepting applications for summer employment. Please find enclosed the necessary application, job descriptions, and policy statements regarding employment. Positions are available for both full time and part time positions. Please understand that past employment is not a guarantee of employment this season at Blossomwood Pool.

The completed applications will be reviewed by the Pool Board and interviews may be required. All lifeguards are required to have current proof of your American Red Cross Lifeguard Training, American Red Cross First Aid, and CPR for the Professional Rescuer. Please enclose current copies or note when you will have them available. They must be turned in before the pool opens. If there is enough demand, we may offer a class at the pool to renew CPR certification in May. Available positions are listed below. Please indicate your preference beside positions. ****If you need to be re-certified in your lifeguard training, you can arrange a re-certification challenge class that doesn't require the entire lifeguard training.**

Your availability is very important. Lifeguards requesting multiple off times during the summer will be given lower priority than those persons available to work more time. Please note your available start date, required termination date, and scheduled time off requested during the summer. Please make note as much as possible of needed time off.

In mid-April and early May, there will be some "paid" workdays with the Pool Board before the pool opens. Please make every attempt to be available for that workday.

Please complete your application as soon as possible and return to us at blossomwoodpoolpresident@gmail.com. **Absolutely no applications will be accepted after April 15, 2019.** Blossomwood Pool will accept applications from anyone who turn 15 years old by May 31. However, we cannot guarantee that there will be a position available. Please contact me with any questions that you have. We look forward to hearing from you and we are so excited to work with you this summer and make this a GREAT EXPERIENCE for all at Blossomwood Pool !!!

Best Regards,

Jason Dilocker
2019 Blossomwood Pool President
Blossomwoodpoolpresident@gmail.com

BLOSSOMWOOD SWIMMING ASSOCIATION

Application for Employment

For many of you, this is your first time applying for a job. It is very important that you complete the form yourself, asking your parents for input as needed. Please return the completed form via email to Blossomwoodpoolpresident@gmail.com. If/when you are called/emailed to schedule an interview, you will need to be the one to speak to the personnel person. After turning in your application, be sure to check your email, home and/or cell phone for messages and return calls related to a possible interview promptly.

Please mark **all positions** for which you would like to be considered. Mark your first choice with a 1, second choice with a 2, and so on.

___ Pool Manager (must be at least 18) ___ Asst. Pool Manager (must be at least 18)

___ Lifeguard (Full Time) ___ Lifeguard (Part Time)

Average number of hours per week you would like to work _____

Name _____ Birth Date _____

Member of Blossomwood Pool? Yes _____ No _____
(This will not affect the Pool Board's decision to grant you an interview.)

Home Address _____ City and Zip _____

Home Phone _____ Cell Phone _____

Parent's Name _____ Cell Phones _____

Current School Attending _____

Current Grade Level or Year (at time filling out this application) _____

College Email Address (if applicable) _____

Email address: **please list an address **that will be checked regularly** (either yours and/or a parent's)

References (Please list three – these cannot be relatives)

Name _____ connection? _____ Phone _____

Name _____ connection? _____ Phone _____

Name _____ connection? _____ Phone _____

Availability:

Earliest date you will be available for work _____

Last date you will be available for work _____

Are you available to work before the pool opens to get it ready? _____

Dates that you expect to be unable to work(vacation/camps/etc.)

Are you involved in other activities this summer (baseball, cheerleading, soccer, band, etc.) that will affect your work schedule? _____

Please list and explain any scheduling considerations _____

Answer the following questions as completely as possible:

Have you worked at Blossomwood Pool before? _____ If yes, list dates and positions.

What do you consider to be the primary responsibilities of the position for which you are applying?

Please list any experience you have had with the following: childcare, swimming instruction, swim team coaching, construction, landscaping, or maintenance (pool or otherwise). Please give details including dates and locations.

Please list any leadership experience you have or explain situations you have been in that required responsibility, leadership and follow-through experience.

Please list any other employment or work experience (with references/name and phone number):

Certifications (Mandatory)

Employment with Blossomwood Swim Association requires the following current certifications:

American Red Cross Lifeguard Training (within 2 years)

American Red Cross Standard First Aid (within 2 years)

American Red Cross Adult CPR for the Professional Rescuer (within 1 year)

Course	Date Taken	Place Taken	Instructor	Expiration Date
ARC Lifeguard Training				
ARC Standard First Aid				
ARC Adult CPR				

Copies of all certifications must accompany this application. If not yet completed, or expired, copies must be provided prior to the first day of work.

By signing below:

I understand the minimum certification requirements for the job and will always maintain current certifications on file with the Blossomwood Swimming Association.

I understand the Job Description.

I agree to participate in mandatory staff training sessions held prior to the pool opening and periodically throughout the pool season.

I have read and understand the "Policy Statements" of Blossomwood Pool and agree to abide by them.

Signed _____ Date _____

Please return completed application and copies of required certifications to

blossomwoodpoolpresident@gmail.com

Absolutely NO applications will be accepted after April 15, 2019

BLOSSOMWOOD SWIMMING ASSOCIATION

Policy Statements

1. There will be no illegal drugs or alcohol on property at any time. Property includes the pool area, clubhouse, tennis courts and parking lot. Staff persons present on property or on duty while under the influence of these substances at any time will be dismissed.
2. Lifeguards, or staff persons, bearing in mind that they are role models, will not use tobacco in the presence of children. There is no smoking, chewing, or dipping on the pool deck. Staff persons will not sell, trade or give tobacco to persons under age nineteen. (Alabama State Law)
3. Lifeguards have full authority and responsibility for ensuring the safety of the members and for enforcing the pool rules. Any incident that demonstrates a lack of responsibility will be grounds for dismissal. Lack of attention or talking while on the stand and failure to enforce safety rules will be considered very serious offenses and may lead to dismissal.
4. The lifeguard must have the ability to make sound decisions when dealing with difficult situations. They must be able to make decisions in regards to the policies and procedures of the facility. It is therefore important that the lifeguard remains emotionally alert and stable during lifeguarding duties.
5. Lifeguards must be courteous to all members, guests, management and fellow staff, but unnecessary conversations must be avoided. While on the stand, lifeguards should not have conversations with others except to give them brief directions or answer questions relative to pool rules and regulations. If questions cannot be answered briefly direct the patron to a lifeguard who is not on the stand (deck or office guard) or to a manager.
6. When enforcing rules and regulations the lifeguard must be courteous, consistent, and concise with all members and guests. Start instructions/directions with “please” and end with “thank you.” The rule may be better understood if the lifeguard states the reason for the rule after enforcing the rule. For example, if a patron dives into the shallow end of the pool, state, “Please do not dive in the shallow end, it would cause a spinal injury if you were to hit your head. Thank you.”
7. Lifeguard/ staff persons will not have visitors while on duty. Exceptions to this would be made under unusual circumstances and must have the approval of the manager.
8. Lifeguard/ staff persons will be expected to abide by the schedule, substitute, and vacation policies in the handbook. Failure to report to work when scheduled will be considered a violation of Policy Statement #3. This includes staff meetings.
9. Lifeguard/staff persons will not be allowed to babysit while on duty or leave pool property with a child without the parent’s permission. Lifeguards may not teach private swim lessons while on duty. All private lessons must be held on your off time.
10. Those considering employment may be subject to a background check.
11. All lifeguards must wear the approved uniform. Any clothing that could impede a rescue may not be worn. The lifeguard must also have necessary rescue equipment within reach at all times.